

**PUBLIC APPOINTMENT**  
**Office of the District & Sessions Judge, Sirsa**  
**Advertisement**  
**Applications are invited for the following posts.**

Sr. No.	Name of the post	Total No. of posts	PwD (Gen)	Gen	SC	BC (A)
1	Process-server	3	1	2	-	-
2	Peon	7	1	4	1	1

Note: Number of posts may increase or decrease.

**QUALIFICATION:**

For Process-Server

Matriculate with knowledge of Hindi or Punjabi

For Peon

Middle standard pass and having knowledge of Hindi/Punjabi.

**AGE LIMIT**

18 to 42 years as on 01.01.2023. Relaxation in upper age limit as per rules.

**DATE OF PUBLICATION : 02.01.2023**

**HOW TO APPLY & LAST DATE**

Applications on plain paper with complete bio-data, one latest passport size photograph and copies of certificates with regard to proof of age, educational qualification, claim of reservation etc., experience, if any, should reach in this office by 16.01.2023 upto 4.00 PM addressing in the name of District & Sessions Judge, Sirsa. Name of the post must be mentioned in the application.

The Candidate(s) working in any Government/Semi Government Department, Board or Corporation is/are required to route their applications through proper Channel.

## DATE OF INTERVIEW:

### For Process-Servers

03.02.2023	(Alphabet A to F)
04.02.2023	(Alphabet G to L)
06.02.2023	(Alphabet M to Q)
07.02.2023	(Alphabet R)
08.02.2023	(Alphabet S)
09.02.2023	(Alphabet T to Z)

### For Peons

13.02.2023	(Alphabet A to F)
14.02.2023	(Alphabet G to L)
15.02.2023	(Alphabet M to Q)
16.02.2023	(Alphabet R)
17.02.2023	(Alphabet S)
20.02.2023	(Alphabet T to Z)

### Note:

1. No separate call letter for the interview shall be sent.
2. Reporting time 09.30 A.M. on the date of interview, alongwith original testimonials at Courts Complex, Sessions Court, Sirsa.
3. Applicant should attach self attested copies of their testimonials alongwith the application withtheir latest self attested passport size photograph. Contact number should also be mentioned on application form.
4. Only those candidates will be eligible for reservation for PwD, who suffer from not less than 40% of the relevant disability. The candidate will have to submit a Disability Certificate issued by a competent authority for availing the benefit of reservation.
5. Separate application should be submitted for each post.
6. Incomplete and applications received after due date will be rejected straightway without assigning any reason.
7. No T.A./D.A. will be given for interview.
8. This office shall not be responsible for any kind of postal delay.
9. Application sent via mail will not be accepted in any case.
10. It is to make clear that no bookseller or agent has been authorized to collect applications from the candidates. As such, any parcel received from any such agency containing application forms in bulk would not be entertained.
11. Notice shall be displayed on the notice board of this office and shall also be uploaded on the official website of this office.

*Sd/-*  
District & Sessions Judge,  
Sirsa.