



भारत सरकार,
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय,
कार्मिक एवं प्रशिक्षण विभाग,
कर्मचारी चयन आयोग,
ब्लॉक स12-,केन्द्रीय कार्यालय परिसर,
लोधी रोड, नई दिल्ली-110003.

Government of India,
Ministry of Personnel, Public Grievances & Pensions,
Department of Personnel and Training,
Staff Selection Commission,
Block No. 12, CGO Complex, Lodhi Road,
New Delhi - 110003.

(To be uploaded on the website of the Commission (<https://ssc.nic.in>) on 01-09-2023)

Notice

Constable (Executive) Male and Female in Delhi Police Examination-2023

Dates for submission of online applications	01-09-2023 to 30-09-2023
Last date and time for receipt of online applications	30-09-2023 (2300 hours)
Last date and time for making online fee payment	30-09-2023 (2300 hours)
Dates of 'Window for Application Form Correction' and online payment of Correction Charges.	03-10-2023 to 04-10-2023 (2300 hours)
Schedule of Computer Based Examination	December, 2023

“GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY”

F. No. HQ-PPI03/15/2023-PP_1 As per the Memorandum of Understanding signed between Delhi Police and the Staff Selection Commission, the Commission will conduct an open competitive examination for recruitment of Constable (Executive) Male and Female in Delhi Police. Candidates from all parts of the country will be eligible to apply. The post is not identified suitable for Persons with Benchmark Disabilities (PwBD). The salient features of the recruitment are as under:

- 1.1 The Examination will be advertised by SSC based on vacancies intimated by Delhi Police.
- 1.2 Applications will be accepted through on-line mode only.
- 1.3 Computer Based Examination (CBE) will be conducted by the Commission in English and Hindi only.
- 1.4 Physical Endurance and Measurement Test (PE&MT) will be scheduled and conducted by the Delhi Police in Delhi. PE&MT is qualifying in nature.
- 1.5 Collection of required eligibility certificates/ documents from the candidates and their verification with the original certificates will be carried out at the time of PE&MT by Delhi Police.

- 1.6 Final result will be declared by the Commission based on the performance of candidates in the Computer Based Examination subject to their qualifying the PE&MT and other conditions stipulated in the Notice of the Examination.
- 1.7 RTI/ Public Grievances/ Representations relating to Notice of Examination, on-line applications, conduct of Computer Based Examination and preparation of Merit List would be handled by the SSC.
- 1.8 Court cases relating to Notice of Examination, conduct of Computer Based Examination, short-listing of candidates for appearing in PE&MT and preparation of final result of provisionally selected candidates, filed by the candidates at Delhi will be handled by Delhi Police. The court cases of other regions on these matters will be handled by the SSC.
- 1.9 Court cases/RTI/Public Grievances/ Representations relating to all other issues like Scheme of Examination, vacancies, conduct of Physical Endurance & Measurement Test (PE&MT), Document Verification and Medical Examination, etc. will be dealt with by Delhi Police.
2. **Pay Scale:** Pay Level-3 (Rs 21700- 69100)
3. **Vacancies:** The details of vacancies are as follows:

S. No.	Name of Post	Number of vacancies					
		UR	EWS	OBC	SC	ST	Total
1	Constable (Exe.)-Male	2748	488	258	717	242	4453
2	Constable (Exe.)-Male (Ex-Servicemen (Others) (Including backlog SC- and ST-)	153	27	15	48	23	266
3	Constable (Exe.)-Male (Ex-Servicemen [Commando (Para-3.1)] (Including backlog SC- and ST-)	152	27	14	107	37	337
4	Constable (Exe.)-Female	1502	268	142	429	150	2491
	Total vacancies	4555	810	429	1301	452	7547

- 3.1 10% vacancies are reserved for Ex-servicemen in each category of Constable (Exe.) male. Out of the 10% quota meant for Ex-servicemen, half, i.e. 50% of such quota, have been reserved for the following categories of Ex-servicemen:
- 3.1.1 Having served in the Special Forces/ NSG (Special Action Group) or;
- 3.1.2 Having received a QI 'Qualified Instructors' grading in the Commando course or;

3.1.3 Officers from the Navy/ Air Force who have worked in the specialized Commando type units.

Note-1: The reservation in respect of Ex-Servicemen is subject to the outcome of SLP (Civil) No. 1980/14-Commissioner of Police, Delhi Vs. Pawan Singh & Ors & 1985/2014-Commissioner of Police, Delhi Vs Devi Ram & Anr & Ors.

Note-2: The personnel of CAPFs are not eligible to apply under Ex-Servicemen category.

3.2 The Commission will make selection of candidates pursuant to the vacancies reported by Delhi Police. The Commission does not have any role in deciding the number of vacancies. Implementation of reservation policy, maintaining reservation roster and earmarking of vacancies for different categories comes under the domain of Delhi Police.

4. **Nationality/ Citizenship:** Candidates must be the citizen of India.

5. **Age Limit:** 18-25 years as on 01-07-2023. Candidates should not have been born earlier than 02-07-1998 and later than 01-07-2005.

5.1 Permissible relaxations in upper age limit for different categories are as under:

Code No	Category	Age relaxation permissible beyond the upper age limit
01	SC/ ST	5 years
02	OBC	3 years
20	Sportsperson of distinction who have represented a State at the National Level or the Country at International level in sports during preceding three years from the closing date of receipt of online applications (List of Games/ Sports at Annexure-VIII)	5 years
21	Sportsperson of distinction who have represented a State at the National Level or the Country at International level in sports during preceding three years from the closing date of receipt of online applications (SC/ ST) (List of Games/ Sports at Annexure-VIII)	10 years
22	Departmental candidate of Delhi Police (UR)	Up to 40 years
23	Departmental candidate of Delhi Police (OBC)	Up to 43 years
24	Departmental candidate of Delhi Police (SC/ ST)	Up to 45 years
25	Sons and daughters of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.	Up to 29 years
26	Ex-Servicemen (UR/ EWS)	03 years after deduction of the military service rendered from the actual age as on the date of reckoning.

27	Ex-Servicemen (OBC)	06 years (3 years + 3 years) after deduction of the military service rendered from the actual age as on the date of reckoning.
28	Ex-Servicemen (SC/ ST)	08 years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the date of reckoning.
29	Widows, divorced and judicially separated women who have not re-married. (The crucial date for such claim will be the closing date for receipt of online applications.)	5 years

- 5.2 Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted by the Commission for determining the age and no subsequent request for change will be considered or granted.
- 5.3 Wards of Delhi Police personnel and Multi-Tasking Staff of Delhi Police belonging to SC/ ST/ OBC/ Hill Area categories will not be entitled to get double relaxation. They can either avail relaxation in their own category or as a ward of Delhi Police personnel and Multi-Tasking Staff of Delhi Police.
- 5.4 The relaxation in age, height/ chest and educational qualification will be extended to the wards of only those Delhi Police personnel and Multi-Tasking Staff of Delhi Police who have not been awarded the punishment of dismissal/ removal/ termination or compulsory retirement by way of penalty.
- 5.5 A “Departmental candidate” means bandsman, bugler, mounted Constable, dispatch rider, driver, dog handler and Multi-Tasking Staff enlisted in Delhi Police with a minimum of three years continuous service in Delhi Police on the closing date of receipt of online applications and who otherwise fulfills all educational and other physical qualifications.
- 5.6 Ex-Servicemen who are paid from the Central revenues are eligible to be re-enlisted as constables at the discretion of the appointing authority if their discharge certificate shows previous service as Good or of higher classification/ grading, provided that:
- 5.6.1 They have been discharged from the Armed Services within two years from the closing date of receipt of online applications.
- 5.6.2 They conform to the educational standards laid down for recruits from open market, and qualify endurance/ efficiency tests as prescribed.
- 5.6.3 They are medically fit for police service according to standards prescribed for recruits.
- 5.7 Ex-Servicemen (ESM) who have already secured employment under Central Government (including State Govt./ Public Sector Undertakings/ Autonomous Bodies/ Statutory Bodies/ Nationalized Banks etc.) in Group ‘C’ & ‘D’ posts will be permitted the benefit of age relaxation as prescribed for ESM for securing another employment in higher grade or cadre in Group-C/ D under the Central Government. However, such candidate will not be eligible for the benefit of reservation for ESM in Central Government jobs. However, if an

ESM applies for various vacancies before joining any civil employment, he can avail of the benefit of reservation as ESM for any subsequent employment. However, to avail of this benefit, an ESM as soon as he joins any civil employment, should give self-declaration/ undertaking to the concerned employer about the date-wise details of application for various vacancies for which he had applied for before joining the initial civil employment. Further, this benefit would be available only in respect of vacancies which are filled on direct recruitment and wherever reservation is applicable to the ESM.

- 5.8 The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for the purpose of age relaxation.
- 5.9 The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of "ex-serviceman" are permitted to apply for re-employment, one year before the completion of the specified terms of engagement and avail themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of Union.
- 5.10 All such candidates who are serving in the Armed Forces and intend to apply under Ex-Servicemen category will be required to submit NOC from the department at the time of documents verification, which shall clearly mention their date of discharge from the Armed Forces. The date of discharge/ date of completion of specified term of engagement with the Armed Forces must be within one year from the closing date of receipt of online applications. Such candidates must also acquire the status of an Ex-servicemen within the stipulated period of one year from the closing date of receipt of online applications.
- 5.11 A matriculate Ex-Servicemen (which term includes an Ex-Servicemen, who has obtained the Indian Army Special Certificate of Education or the corresponding certificate in the Navy or Air Force); who has put in not less than 15 years in the Arms Forces of the Union may be considered eligible for appointment to the post for which essential qualification is Graduation and where experience of technical or professional nature is not essential.
- 5.12 Age concession/ reservation is not admissible to sons, daughters and dependents of ex-servicemen. Therefore, such candidates should not indicate their category as ex-servicemen.
- 5.13 **Explanation:** An 'ex-serviceman' means a person:
- 5.13.1 Who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy or Air Force of the Indian Union, and
- (i) who retired from such service after earning his/ her pension; or
 - (ii) whose discharge book has the endorsement of Ex-servicemen; or
 - (iii) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (iv) who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; or

- (v) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely:
- a. Pension holders for continuous embodied service,
 - b. Persons with disability attributable to military service; and
 - c. Gallantry award winners

5.13.2 The Territorial Army personnel will however be treated as ex-servicemen w.e.f. 15-11-1986.

6. **Process of certification and format of certificates:**

- 6.1 Candidates who wish to be considered against reserved vacancies or seek age-relaxation are required to submit requisite certificate from the competent authority, in the prescribed format (wherever specified) whenever such certificates are sought by Delhi Police for document verification. Otherwise, their claim for SC/ ST /OBC /EWS, etc category will not be entertained and their candidature/ applications will be considered under General (UR) category. Further, if the candidate has sought any other age-relaxation and is not able to produce the relevant certificate, he/ she will be considered in his/ her respective category i.e. SC/ ST/ OBC/ EWS/ UR. The formats of the certificates are annexed with the Notice of Examination.
- 6.2 Candidates claiming benefits under OBC category shall be in accordance with castes notified in the Central List. This relaxation will also be admissible for candidates who are issued OBC certificate by the Govt. of NCT of Delhi. They must ensure that they are entitled to such reservation as per eligibility and do not fall in creamy layer on the crucial date. The crucial date for this purpose will be the closing date of receipt of online applications.
- 6.3 Candidates, who belong to a caste which is not included in the Central List of OBCs but notified as OBC by the Government of NCT of Delhi, may change their category to OBC by modifying their One Time Registration data and thereafter fill their application form for the examination in order to be considered as OBC candidate for the examination and avail the benefit of reservation for OBC of NCT of Delhi.
- 6.4 Candidates applying under EWS category must be in possession of valid EWS certificate as per **Annexure-VII** issued on or before the crucial date. The crucial date for this purpose will be closing date of receipt of online applications. The EWS certificate issued after crucial date/closing date but valid for the financial year will not be acceptable and such candidates will be considered under UR category.
- 6.5 Candidates seeking reservation benefits for SC/ ST must ensure that they are entitled to such reservation as per eligibility on the crucial date. They should also possess the caste/ community certificate. The crucial date for this purpose will be the closing date of receipt of online applications.

7. **Essential Qualification (as on 30-09-2023 i.e. on the closing date of receipt of online applications)**
- 7.1 10+2 (Senior Secondary) passed from a recognized Board. Educational qualification is relaxable up to 11th passed for the:
- 7.1.1 sons/ daughters of serving, retired or deceased Delhi Police Personnel/ Multi-Tasking Staff of Delhi Police, and
- 7.1.2 Bandsmen, buglers, mounted constables, drivers, dispatch riders, etc. of Delhi Police only.
- 7.2 Male candidates must possess a valid driving license for LMV (Motor Cycle or Car) as on the date of PE&MT. Learner License is not acceptable.
- 7.3 Candidates who have not acquired the essential educational qualification as on the stipulated date will not be eligible and need not apply.
- 7.4 As per Ministry of Human Resource Development Notification dated 10-06-2015 published in Gazette of India all the degrees/ diplomas /certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grant Commission Act 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the University Grants Commission. However, such degrees should be recognized for the relevant period when the candidate acquired the said qualification.
- 7.5 As per UGC (Open and Distance Learning) Regulations, 2017 published in official Gazette on 23-06-2017, under Part-III (8)(v), the programmes in engineering, medicine, dental, nursing, pharmacy, architecture and physiotherapy etc. are not permitted to be offered under Open and Distance Learning mode. However, B. Tech. degree/ diploma in Engineering awarded by IGNOU to the students who were enrolled up to academic year 2009-10 shall be treated as valid, wherever applicable.
- 7.6 All candidates who are shortlisted by the Commission for Physical Endurance & Measurement Test (PE&MT) will be required to produce the relevant Certificates such as Mark sheets, Provisional Certificates etc. for completion of requisite educational qualification in original as proof of having acquired the minimum educational qualification on or before **30-09-2023 (i.e. on the closing date of receipt of online applications)**, failing which the candidature of such candidates will be cancelled. The candidates who are able to prove, by documentary evidence, that the result of the qualifying examination was declared on or before the cut-off date and he/ she has been declared passed, will also be considered to meet the educational qualification. **It is reiterated that the result of requisite educational qualification must have been declared by the concerned Board by the specified date. Mere processing of the result by the Board by the crucial cut-off date does not fulfill the EQ requirement.**
- 7.7 **Incentive to NCC Certificate Holders:** The incentive to 'NCC Certificate' holders will be granted at the following scales:

Certificate Category	Incentive/ Bonus marks
NCC 'C' Certificate	5% of the maximum marks of the examination
NCC 'B' Certificate	3% of the maximum marks of the examination
NCC 'A' Certificate	2% of the maximum marks of the examination

Note:

- (i) The benefit will only be given on production of the original certificate supporting their claims (subject to verification) at the time of document verification (i.e. PE&MT).
- (ii) The crucial date for this purpose will be the closing date of receipt of online applications.
- (iii) This benefit is not available for Ex-servicemen.

7.8 **Weightage of Additional marks:** The weightage of additional marks will be given to the candidates possessing Degree or Post Graduate Diploma Certificate awarded by the Rashtriya Raksha University (RRU) which will be at the following scales:-

Class obtained in Degree/ Post Graduate Diploma	Additional marks to be given
Distinction	5% of the maximum marks of the examination
First Class	4% of the maximum marks of the examination
Second Class	3% of the maximum marks of the examination
Pass Class	2% of the maximum marks of the examination

Note:

- (i) The benefit will only be given on production of the original certificate supporting their claims (subject to verification) at the time of document verification (i.e. PE&MT).
- (ii) The crucial date for this purpose will be the closing date of receipt of online applications.

8. **How to apply:**

8.1 Applications must be submitted in online mode only through the official website of SSC Headquarters i.e. <https://ssc.nic.in>. For detailed instructions, please refer to **Annexure-I** and **Annexure-II** of this Notice. Sample Proforma of One-time Registration and Online Applications are attached as **Annexure-IA** and **Annexure-IIA**.

8.2 In the online Application Form, candidates are required to upload the scanned colour passport size photograph in JPEG format (20 KB to 50 KB). Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). In compliance of the Order dated 05.03.2020 of Hon'ble Supreme Court in the matter of Shantanu Kumar & Ors. [Writ Petition (C) No.234 of 2018], **the photograph of the candidate should not be more than three months old from the date of publication of notice of the examination. The Photograph should be without cap and spectacles. The frontal view of the face should be clearly visible.**

8.3 Before submitting the Application Form, candidate must ensure that the

photograph is uploaded as per the given instructions. If the photograph is not uploaded by the candidate in the desired format, his application/ candidature will be rejected or cancelled. Specimen of photographs delineating photograph acceptable/ photograph not acceptable is also given at **Annexure-IIB**.

- 8.4 Last date and time for submission of online applications is 30-09-2023 (2300 Hours).
- 8.5 **Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the SSC website on account of heavy load on the website during the closing days.**
- 8.6 The Commission will not be responsible for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the Commission.
- 8.7 **Before submission of the online application, candidates must check that they have filled correct details in each field of the form.**
9. **Application fee and mode of payment:**
- 9.1 Fee payable: Rs 100/- (Rs One hundred only).
- 9.2 Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Ex-servicemen (ESM) eligible for reservation are exempted from payment of fee.
- 9.3 Fee can be paid online through BHIM UPI, Net Banking, by using Visa, Mastercard, Maestro, RuPay Credit or Debit cards.
- 9.4 Fee can be paid by the candidates up to **30-09-2023 (2300 Hours)** through online mode only. There will be no option to pay fee through any other mode.
- 9.5 Applications received without the prescribed fee shall not be considered and summarily rejected. No representation against such rejection will be entertained. Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.
- 9.6 Candidates who are not exempted from fee payment must ensure that their fee has been deposited with SSC. If the fee is not received by SSC, status of Application Form is shown as '**Incomplete**' and this information is printed on the top of the printout of online Application Form. Also, status of fee payment can be verified at the '**Payment Status**' link provided in the candidate's login screen. Such applications which remain incomplete due to non-receipt of fee will be **SUMMARILY REJECTED** and no request for consideration of such applications and fee payment after the period specified in the Notice of Examination shall be entertained.
10. **Window for Application Form Correction [03-10-2023 to 04-10-2023 (2300 hours)]:**
- 10.1 After the closing date for receipt of online applications, the Commission will provide a period of 2 days to enable candidates to correct/ modify online application parameters, wherein candidates will be allowed to re-submit applications after making requisite corrections/changes in the one-time registration/ online application data as per their requirement.
- 10.2 A candidate will be allowed to correct and re-submit his modified/ corrected

application two times during the ‘Window for Application Form Correction’ i.e. if he has made mistake in his updated application also, he will be allowed to re-submit one more modified/corrected application after making requisite corrections/modifications. No more corrections in the application form will be allowed under any circumstances.

- 10.3 Only those candidates will be allowed to make corrections in the application form, whose completed online applications along-with payment of requisite fee, have been received by the Commission within the specified period.
- 10.4 Latest modified application will be treated as the valid one and the previous application(s) submitted by such candidates will be cancelled.
- 10.5 The Commission will levy a uniform correction charges of ₹ 200/- for making correction and re-submitting modified/corrected application for the first time and ₹ 500/- for making correction and re-submitting modified/ corrected application for the second time. The correction charges will be applicable to all candidates irrespective of their gender/ category.
- 10.6 The correction charges can be paid only by online mode through BHIM UPI, Net Banking or by using Visa, Mastercard, Maestro, RuPay Credit or Debit cards.
- 10.7 The correction charges once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.
- 10.8 Before submission of the corrected application, candidates must check that they have filled correct details in each field of the form. **After expiry of ‘Window for Application Form Correction’, no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.**

11. Centres of examination:

- 11.1 A candidate must indicate the Centre(s) in the online Application Form in which he/ she desires to take the examination. Details about the Examination Centres and Regional Offices under whose jurisdiction these Examination Centres are located are as follows:

S No	Examination Centres & Centre Code	SSC Region and States/ UTs under the jurisdiction of the Region	Address of the Regional Offices/ Website
1	Bhagalpur (3201), Darbhanga (3202), Gaya (3203) Muzaffarpur (3205), Patna (3206), Purnea (3209), Agra (3001), Bareilly (3005), Gorakhpur (3007), Jhansi (3008), Kanpur (3009), Lucknow (3010), Meerut (3011), Prayagraj (3003), Varanasi (3013), Sitapur (3019).	Central Region (CR)/ Bihar and Uttar Pradesh	Regional Director (CR), Staff Selection Commission, 34-A, Mahatma Gandhi Marg, Civil lines, Kendriya Sadan, Prayagraj – 211001. http://www.ssc-cr.org
2	Port Blair (4802), Ranchi (4205), Balasore (4601), Berhampore(Odisha)	Eastern Region (ER)/	Regional Director (ER), Staff Selection

	(4602), Bhubaneshwar (4604), Cuttack (4605), Dhenkenal (4611), Rourkela (4610), Sambalpur (4609), Gangtok (4001), Kalyani (4419), Kolkata (4410), Siliguri (4415).	Andaman & Nicobar Islands, Jharkhand, Odisha, Sikkim and West Bengal	Commission, 8 th Floor, 1 st MSO Building, 234/4, Acharya Jagadish Chandra Bose Road, Kolkata, West Bengal-700020 www.sscer.org
3	Bengaluru (9001), Hubballi (9011), Kalaburagi (Gulbarga) (9005), Mangaluru (9008), Ernakulam (9213), Kozhikode (9206), Thrissur (9212), Thiruvananthapuram (9211).	Karnataka, Kerala Region (KKR)/ Lakshadweep, Karnataka and Kerala	Regional Director (KKR), Staff Selection Commission, 1 st Floor, "E" Wing, Kendriya Sadan, Koramangala, Bengaluru, Karnataka-560034 www.ssckkr.kar.nic.in
4	Bilaspur (6202), Raipur (6204), Durg-Bhilai (6205), Bhopal (6001), Gwalior (6005), Indore (6006), Jabalpur (6007), Satna (6014), Sagar (6015), Ujjain (6016),	Madhya Pradesh Sub-Region (MPR)/ Chhattisgarh and Madhya Pradesh	Regional Director (MPR), Staff Selection Commission, 5th Floor, Investment Building, LIC Complex, Pandri, Raipur Chattattisgarh-492004. www.sscmpr.org
5	Itanagar (5001), Dibrugarh (5102), Guwahati(Dispur) (5105), Jorhat (5107), Silchar (5111), Imphal (5501), Shillong (5401), Aizwal (5701), Kohima (5302), Agartala (5601).	North Eastern Region (NER)/ Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland and Tripura.	Regional Director (NER), Staff Selection Commission, Housefed Complex, Last Gate, Beltola-Basistha Road, P. O. Assam Sachivalaya, Dispur, Guwahati, Assam-781006 www.sscner.org.in
6	Delhi (2201), Ajmer (2401), Alwar (2402), Bharatpur (2403), Bikaner (2404), Jaipur (2405), Jodhpur (2406), Kota (2407), Sriganganagar (2408), Udaipur (2409), Sikar (2411), Dehradun (2002), Haldwani (2003), Haridwar (2005), Roorkee (2006).	Northern Region (NR)/ Delhi, Rajasthan and Uttarakhand	Regional Director (NR), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi-110003 www.sscnr.nic.in
7	Chandigarh/ Mohali (1601), Hamirpur (1202), Shimla (1203), Jammu (1004), Samba (1010), Srinagar(J&K) (1007), Leh (1005), Amritsar (1404), Bathinda(1401), Jalandhar (1402), Patiala (1403).	North Western Sub-Region (NWR)/ Chandigarh, Haryana, Himachal Pradesh, Jammu and Kashmir, Ladakh and Punjab	Regional Director (NWR), Staff Selection Commission, Block No. 3, Ground Floor, Kendriya Sadan, Sector-9, Chandigarh-160009 www.sscnwr.org

8	Chirala (8011), Guntur (8001), Kakinada (8009), Kurnool (8003), Nellore (8010), Rajahmundry (8004), Tirupati (8006), Vizianagaram (8012), Vijaywada (8008), Vishakhapatnam (8007), Puducherry (8401), Chennai (8201), Coimbatore (8202), Madurai (8204), Salem (8205), Tiruchirapalli (8206), Tirunelveli (8207), Vellore (8208), Hyderabad (8601), Karimnagar (8604), Warangal (8603).	Southern Region (SR)/ Andhra Pradesh, Puducherry, Tamil Nadu and Telangana.	Regional Director (SR), Staff Selection Commission, 2 nd Floor, EVK Sampath Building, DPI Campus, College Road, Chennai, Tamil Nadu-600006 www.sscsr.gov.in
9	Panaji (7801), Ahmedabad (7001), Anand (7011), Gandhinagar (7012), Mehsana (7013), Rajkot (7006), Surat (7007), Vadodara (7002), Amravati (7201), Aurangabad (7202), Jalgaon (7214), Kolhapur (7203), Mumbai (7204), Nagpur (7205), Nanded (7206), Nashik (7207), Pune (7208).	Western Region (WR)/ Dadra and Nagar Haveli and Daman and Diu, Goa, Gujarat and Maharashtra	Regional Director (WR), Staff Selection Commission, 1 st Floor, South Wing, Pratishta Bhawan, 101, Maharshi Karve Road, Mumbai, Maharashtra-400020 www.sscwr.net

11.2 A candidate has to give option for three centres, in the order of priority, within the same region. No request for change of Centre will be considered later under any circumstances. Hence, the candidates should select the centers, carefully and indicate the same correctly in their applications.

11.3 The Commission will endeavour to accommodate the candidates in centres opted by them. However, the Commission reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre. Commission also reserves the right to divert candidates of any centre to some other Centre to take the examination.

12. **Scheme of Examination:**

12.1 The examination will consist of a Computer Based Examination, Physical Endurance and Measurement Test (PE&MT) followed by the Medical Examination of the recommended candidates.

12.2 Marks scored by candidates in Computer Based Examination, if conducted in multiple shifts, will be normalized by using the formula published by the Commission through Notice No: 1-1/2018-P&P-I dated 07-02-2019 and such normalized scores will be used to determine final merit and cut-off marks.

12.3 The dates of examinations indicated in the Notice are tentative. Any change in the schedule of examinations will be informed to the candidates only through the website of the Commission.

12.4 **Computer Based Examination** The Computer based examination will consist of **one objective type multiple choice paper** containing **100 questions** carrying **100 marks**, with the following composition:

	Subject	Number of questions	Maximum marks	Duration/ time allowed
Part-A	General Knowledge/ Current Affairs	50	50	90 minutes
Part-B	Reasoning	25	25	
Part -C	Numerical Ability	15	15	
Part-D	Computer Fundamentals, MS Excel, MS Word, Communication, Internet, WWW and Web Browsers etc.	10	10	

- 12.5 There will be negative marking of 0.25 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.
- 12.6 The computer based examination will be conducted in English and Hindi only.
- 12.7 Tentative Answer Keys for the Computer Based Examination will be placed on the Commission's website after the Examination. Candidates may go through the Answer Keys and submit representations, if any, on payment of Rs 100/- per question, which is non-refundable, within the time limit given by the Commission through on-line modality only. Any representation regarding Answer Keys received within the time limit fixed by the Commission at the time of uploading of the Answer Keys will be scrutinized before finalizing the Answer Keys and the decision of the Commission in this regard will be final. No representation regarding Answer Keys shall be entertained later.
- 12.8 The syllabus for the Computer Based Examination will be as follows:
- 12.8.1 **General Knowledge/ Current Affairs:** Question in this component will be aimed at testing the candidate's general awareness. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Indian Economy, General Polity, Indian Constitution, Scientific Research etc. These Questions will be such that they do not require a special study of any discipline.
- 12.8.2 **Reasoning:** Analytical aptitude and ability to observe and distinguish patterns will be tested through questions principally of non-verbal type. This component may include questions on analogies, similarities and differences, spatial visualization, spatial orientation, visual memory, discrimination, observations, relationship concepts, arithmetical reasons and figural classification, arithmetic number series, non-verbal series, coding and decoding etc.
- 12.8.3 **Numerical Ability:** This part will include questions on problems relating to Number Systems, Computation of Whole Numbers,

Decimals and Fractions and relationship between Numbers, Fundamental Arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, Mensuration, Time and Distance, Ratio and Time, Time and Work. etc.

12.8.4 **Computer Fundamentals, MS Excel, MS Word, Communication, Internet, WWW and Web Browsers etc:** Elements of Word Processing (Word Processing Basics, Opening and closing Documents, Text Creation, Formatting the Text and its presentation features). MS Excel (Elements of Spread Sheet, Editing of Cells, Function and Formulas), Communication (Basics of E-mail, Sending/ receiving of Emails and its related functions). Internet, WWW and Web Browsers (Internet, Services on Internet, URL, HTTP, FTP, Web sites, Blogs, Web Browsing Software, Search Engines, Chat, Video conferencing, e-Banking).

12.9 The question paper shall be of Matriculation Level.

12.10 **Physical Endurance and Measurement Test (PE&MT):** Standard of Physical Endurance and Measurement Tests are as follows:

12.11 **Physical Endurance Test for Male candidates:** Standard of Physical Endurance Test for male candidates including ex-servicemen and Departmental candidates (age-wise) will be as under:

Age	Race: 1600 metre	Long jump	High Jump
Up to 30 years	6 Minutes	14 Feet	3'9"
Above 30 to 40 years	7 Minutes	13 Feet	3'6"
Above 40 years	8 Minutes	12 Feet	3'3"

12.12 Those candidates who qualify in the race will be eligible to appear in Long jump and then High Jump. The Long Jump and High Jump are to be cleared in any one of the three chances given to a candidate. There shall be no appeal against disqualification in race, Long jump & High jump.

12.13 **Standard of Physical Measurement for Male candidates:**

12.13.1 Physical Measurement Test will be taken only of those candidates who qualify the Physical Endurance Tests. Standard of Physical Measurements are as follows:

12.13.2 **Height:** Minimum 170 cm, relaxable by:

12.13.2.1 5 cm for residents of Hill areas i.e. Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Jammu & Kashmir and Leh & Ladakh. (Candidates claiming this relaxation would have to produce a certificate to this effect from the competent authority i.e. DC/ DM/ SDM or Tehsildar of their place of residence at the time of Physical Measurement Test). The format of certificate is annexed as **Annexure-XI**.

12.13.2.2 5 cm for ST candidates.

12.13.2.3 5 cm in case of sons of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.

12.13.3 **Chest:** 81 cm with minimum of 4 cm expansion (i.e. 81 - 85 cm), relaxable by:

12.13.3.1 5 cm for residents of Hill areas as listed at Para-12.13.2.1 above.

12.13.3.2 5 cm for ST candidates.

12.13.3.3 5 cm in case of sons of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.

12.14 **Physical Endurance Test for Female candidates:** Standard of Physical Endurance Test for female candidates including Departmental candidates (age-wise) will be as under:

Age	Race: 1600 metres	Long jump	High Jump
Up to 30 years	8 Minutes	10 Feet	3'
Above 30 to 40 years	9 Minutes	09 Feet	2'9"
Above 40 years	10 Minutes	08 Feet	2'6"

12.15 Those candidates who qualify in the race will be eligible to appear in Long jump and then High Jump. The Long Jump and High Jump are to be cleared in any one of the three chances given to a candidate. There shall be no appeal against disqualification in race, Long jump & High jump.

12.16 The female candidates, who are either pregnant, or gave birth to a baby or had miscarriage at the time of PE&MT, may not be allowed to participate in Physical Endurance Test and shall be declared temporarily unfit until the confinement is over. Till then result of such cases may be kept in a sealed cover and the vacancies will be kept in reserve. She will be re-examined for Physical Efficiency Test (PET) six weeks after the expiry of confinement, subject to the production of medical certificate of fitness from a registered medical practitioner. The confinement period will be i) 6 month from the date of delivery of baby, ii) 45 days from the date of miscarriage. If she is declared qualified during PE&MT, her result will be declared as per merit. She will be appointed to the post kept reserved for and allowed the benefit of seniority in accordance with the instructions of the government, as amended from time to time.

12.17 **Standard of Physical Measurement for Female candidates:**

12.17.1 Physical Measurement Test will be taken only of those candidates who qualify the Physical Endurance Tests. Standard of Physical Measurements are as follows:

12.17.2 **Height:** Minimum 157 cm, relaxable by:

12.17.2.1 2 cm for residents of Hill areas i.e. Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Jammu & Kashmir and Leh & Ladakh. (Candidates claiming this relaxation would have to produce a certificate to this effect from the competent authority i.e.

DC/ DM/ SDM or Tehsildar of their place of residence at the time of Physical Measurement Test). The format of certificate is annexed as **Annexure-XI**.

12.17.2.2 2 cm for SC/ ST candidates.

12.17.2.3 5 cm in case of daughters of serving, retired or deceased Delhi Police personnel/ Multi-Tasking Staff of Delhi Police.

12.18 Relaxation in height and chest (as the case may be) as mentioned above will be permissible, only to those candidates, who seek relaxation as per his/her category under the relevant column of Online Application Form and on production of requisite certificate at the time of PE&MT.

12.19 The candidates who are declared not qualified in Physical Standards, i.e. height and chest may prefer an appeal on same day, if they so desire, to the Appellate Authority nominated for the Centre through Presiding Officer (PO). The decision of the Appellate Authority will be final and no further appeal or representation in this regard will be entertained thereafter. There is no appeal in Physical Endurance Test.

12.20 Conduct of PE&MT and Medical Examination will be the sole responsibility of Delhi Police. The Commission will not entertain any representation/ appeal/ RTI Applications/ CPGRAMs against the decision of PE&MT and Medical Examination.

13. **Medical Standard:**

13.1 The candidates should be in sound state of health, free from defect/ deformity/ disease, vision 6/12 without glasses both eyes, free from colour blindness and without any correction like wearing glasses or surgery of any kind to improve visual acuity. Free from defect, deformity or disease likely to interfere with the efficient performance of the duties. No relaxation is allowed/ permissible to any category of candidates on this count.

13.2 Tattoos on various parts of body are permissible as per the details given below:

13.2.1 Content - Tattoos depicting religious symbol or figure and the name, as followed in Indian Army, shall be permitted.

13.2.2 Location – Tattoos marked on traditional sites of the body like inner aspect of forearm, but only left forearm, being non saluting limb or dorsum of the hands shall be allowed.

13.2.3 Size – Size must be less than $\frac{1}{4}$ of the particular part (Elbow or Hand) of the body.

14. **Admission to the Examination:**

14.1 All candidates who register themselves in response to this advertisement by the closing date and time and whose applications are found to be in order and are provisionally accepted by the Commission as per the terms and conditions of this Notice of Examination, will be assigned Roll numbers and issued Admission Certificates (AC) for appearing in the Computer Based Examination. Subsequently, qualified candidates will be issued Admission Certificates for the next stages of the Examinations.

14.2 The Commission will not undertake detailed scrutiny of applications for the

eligibility and other aspects at the time of Computer Based Examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of essential qualifications, age, physical and medical standards etc. and satisfy themselves that they are eligible for the post. Copies of supporting documents will be sought at the time of Document Verification. When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be cancelled and the decision of the Commission/ Delhi Police shall be final.

- 14.3 Admission Certificates for the Computer Based Examination will be uploaded on the website of the concerned Regional/ Sub-Regional Office of the Commission. Admission Certificates will not be issued by post for any stage of examination. Therefore, candidates are advised to visit the websites of concerned Regional Office and SSC-HQ regularly for updates and information about the examination.
- 14.4 Information about the Examination indicating the time table and City/ Centre of examination for the candidates will be uploaded on the websites of the concerned Regional/ Sub-Regional Offices of the Commission about two weeks before the date of examination. If any candidate does not find his/ her detail on the website of the Commission, one week before the date of examination, he/ she must immediately contact the concerned Regional/ Sub-Regional Office of the Commission with proof of having submitted his/ her application. Failure to do so will deprive him/ her of any claim for consideration.
- 14.5 Candidates must write Registration Number, registered Email-ID and Mobile Number along with name, date of birth and name of the examination, while addressing any communication to the Commission. Communication from the candidate not furnishing these particulars shall not be entertained.
- 14.6 Facility to download of Admission Certificates will be made available about 3-7 days before the examination on the website of concerned Regional/ Sub-Regional Office. Candidates must bring printout of the Admission Certificate to the Examination Hall.
- 14.7 In addition to the Admission Certificate, it is mandatory to carry at least two passport size recent colour photographs, **Original valid Photo-ID proof having the Date of Birth as printed on the Admission Certificate**, such as:
 - 14.7.1 Aadhaar Card/ Printout of E-Aadhaar,
 - 14.7.2 Voter's ID Card,
 - 14.7.3 Driving License,
 - 14.7.4 PAN Card,
 - 14.7.5 Passport,
 - 14.7.6 ID Card issued by University/ College/ School,
 - 14.7.7 Employer ID Card (Govt./ PSU),
 - 14.7.8 Ex-serviceman Discharge Book issued by Ministry of Defence.
 - 14.7.9 Any other photo bearing valid ID card issued by the Central/ State Government.
- 14.8 If Photo Identity Card does not have the date of birth printed on it then the candidate must carry an additional original document (e.g. Matriculation

Certificate, Marks Sheet issued by only CBSE/ ICSE/ State Boards; Birth Certificate, Category Certificate) in proof of their date of birth. **In case of mismatch in the date of birth mentioned in the Admission Certificate and photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.**

- 14.9 Any other document mentioned in the Admission Certificate shall also be carried by the candidates while appearing in the Examination.
- 14.10 Applications with blurred photograph and/ or signature will be rejected.
- 14.11 The Admission Certificates for the candidates shortlisted for appearing in PE&MT will be uploaded by Delhi Police on its website (i.e. www.delhipolice.nic.in). Candidates are required to follow instructions given by Delhi Police for the conduct of PE&MT.
15. **Document Verification:**
- 15.1 All the candidates shortlisted on the basis of their performance in the Computer Based Examination and who qualify all the events of PE&MT (i.e. race, long/high jump and physical measurement) are required to appear for Document Verification along with the photocopies and original documents as mentioned at Para no: 15.3. Document Verification will be conducted by Delhi Police.
- 15.2 Candidates have to bring two passport size recent colour photographs and one original valid Photo ID Proof as listed at Para 14.7 above while appearing for the Document Verification.
- 15.3 Candidates will have to submit copies of various documents like:
- 15.3.1 Matriculation/ Secondary Certificate.
 - 15.3.2 Essential Educational Qualification Certificate.
 - 15.3.3 Order/ letter in respect of equivalent Educational Qualifications claimed, indicating the Authority (with number and date) under which it has been so treated, in respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification.
 - 15.3.4 Driving License (Motorcycle or Car) for male candidates.
 - 15.3.5 Caste/ Category Certificate, if belongs to reserved categories.
 - 15.3.6 Hill Area Certificate (**Annexure-XI**), if applicable.
 - 15.3.7 For Ex-Servicemen (ESM):
 - 15.3.7.1 Serving Defence Personnel Certificate/ NOC as per **Annexure-III**, if applicable.
 - 15.3.7.2 Undertaking as per **Annexure-IV**.
 - 15.3.7.3 Discharge Certificate, if discharged from the Armed Forces,
 - 15.3.8 Relevant Certificate if seeking any age relaxation.
 - 15.3.9 Wards Certificate issued to wards of Delhi Police personnel/ Multi-Tasking Staff of Delhi Police (**Annexure-XII**), if applicable.
 - 15.3.10 Sports Certificate (**Annexure-IX or X**), if applicable.

- 15.3.11 Certificate of Departmental candidates of Delhi Police (**Annexure-XIII**), if applicable.
- 15.3.12 No Objection Certificate, in case already employed in Government/ Government undertakings.
- 15.3.13 NCC Certificate-A, B or C, if applicable.
- 15.3.14 RRU Certificate, if applicable.
- 15.3.15 A candidate who claims change in name after matriculation on account of marriage or remarriage or divorce, etc. the following documents shall be submitted:
 - 15.3.15.1 In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;
 - 15.3.15.2 In case of re-marriage of women: Divorce Deed/ Death certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
 - 15.3.15.3 In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner.
 - 15.3.15.4 In other circumstances for change of name for both male and female: Deed Poll/ Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.
- 15.3.16 Any other document specified in the Admission Certificate for PE&MT/ DV.

16. **Mode of Selection:**

- 16.1 The recruitment process will consist of Computer Based Examination (CBE), Physical Endurance and Measurement Test (PE&MT) and Medical Examination of finally selected candidates.
- 16.2 All candidates whose online applications are found to be in order will be called to appear in the Computer Based Examination. The Commission will conduct the examination for all candidates in Computer Based Mode only. Admission Certificates for Computer Based Examination will be uploaded on the website of the concerned SSC Regional Offices.
- 16.3 Computer Based Examination will be conducted in **English and Hindi** only.
- 16.4 The candidates scoring below-mentioned cut-off marks (normalized) will be considered eligible for short-listing to the next stage i.e. PE&MT:
 - 16.4.1 Unreserved: 35

- 16.4.2 SC/ ST/ OBC/ EWS: 30
- 16.4.3 ESM: 25
- 16.5 Candidates will be shortlisted category-wise on the basis of their merit in the Computer Based Examination for appearing in PE&MT. The number of candidates shortlisted for PE&MT on the basis of their merit in the Computer Based examination will be around 12 times of the number of vacancies.
- 16.6 Admission Certificates for PE&MT will be issued by Delhi Police on their website (i.e. <https://delhipolice.gov.in>). PE&MT will be conducted in Delhi only.
- 16.7 PE&MT will be essential but of qualifying nature.
- 16.8 Document verification (i.e. collection of required eligibility certificates/documents from the candidates and their verification with original documents) will be conducted by Delhi Police at the time of PE&MT for the candidates who qualify all the events of PE&MT.
- 16.9 The candidates who are qualified in the PE&MT and Document Verification will be considered for inclusion in the final merit list.
- 16.10 On the basis of aggregate marks scored by the candidates in Computer Based Examination, provisional select list of candidates, in each category namely, Un-Reserved, SC, ST, OBC, EWS and ex-servicemen will be made separately for male and female candidates.
- 16.11 SC, ST, OBC and EWS candidates, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such candidates will be accommodated against the unreserved vacancies as per their position in the overall Merit List. The reserved vacancies will be filled up separately from amongst the eligible SC, ST OBC and EWS candidates.
- 16.12 SC, ST, OBC, EWS and ESM candidate who qualifies on the basis of relaxed standards viz. age limit, height and chest measurement, experience or qualifications, permitted number of chances, extended zone of consideration larger than what is provided for general category candidate etc., irrespective of his/ her merit position, such SC, ST, OBC, EWS and ESM candidates are to be counted against reserved vacancies. In so far as cases of ex-servicemen are concerned, deduction of the military service rendered from the age of ex-servicemen is permissible against the reserved or unreserved posts and such exemption is termed as relaxed standards in regard to age.
- 16.13 The provisionally selected candidates shall be medically examined by the Medical Officer in different Government Hospitals in Delhi by nominating candidates Roll Number-wise for various hospitals for their medical examination as per Rule-9, 14 (c) and Rule-24 (Appendix) of the Delhi Police (Appointment & Recruitment) Rules, 1980 as amended from time to time. The candidates who are successful in the Medical Examination will be considered eligible for appointment.
- 16.14 A 'Reserve Panel' of 15% candidates will also be prepared and provided to Delhi Police in a sealed cover, not to be uploaded. The 'Reserve Panel' will be operated by Delhi Police in accordance with the provisions of its Standing Order No- HRD/4/2022.
- 16.15 The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission at

all the stages of examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the Computer Based Examination, PE&MT and Medical Examination as well as after issue of Offer of Appointment/ joining the service, it is found that they do not fulfill any of the eligibility conditions, their candidature/ selection for the post will be cancelled by the Commission/ Delhi Police.

- 16.16 Success in the examination confers no right of appointment unless Government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/ post.
- 16.17 If a candidate scoring more than cut-off marks in any Paper/ stage of the examination is not qualified for the subsequent stage/ final selection due to any reason, he/ she must represent to the concerned Regional/ Sub-Regional Office of the Commission within two months of the declaration of the result or two week prior to the conduct of next stage of the examination, whichever is earlier.
- 16.18 If a candidate is finally selected and does not receive any correspondence from the Commission or Delhi Police within a period of one year from the declaration of final result, he/ she must communicate immediately thereafter with Delhi Police.
- 16.19 Cases of all selected candidates against whom any criminal case is registered/ pending investigation/ pending trial in the court, will be considered by Delhi Police as per law in view of the provisions of its Standing Order No. HRD/12/2022. Cases of departmental selected candidates against whom any Departmental Enquiry/ Preliminary Enquiry/ Criminal case/ Vigilance enquiry etc. is pending will be kept pending till the finalization of their cases and their cases will be decided on merit after finalization of the cases.

17. **Resolution of Tie cases:**

- 17.1 In the event of tie in scores of candidates in the Computer Based Examination, such cases will be resolved by applying following criteria, one after another, till the tie is resolved:
- 17.1.1 Marks in Part-A of Computer Based Examination.
 - 17.1.2 Marks in Part-B of Computer Based Examination.
 - 17.1.3 Date of Birth, with older candidates placed higher.
 - 17.1.4 Alphabetical order of the names of candidates.

18. **Action against candidates found guilty of misconduct:**

- 18.1 If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of examination or thereafter, their candidature for this examination will be cancelled and they will be debarred from the examinations of the Commission for the period mentioned below:

S No	Type of Malpractice	Debarment period
1	Taking away any Examination related material such as OMR sheets, Rough Sheets, Commission Copy of Admission Certificate, Answer Sheet etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination.	2 Years

2	Leaving the Examination Venue uninformed during the Examination	2 Years
3	Misbehaving, intimidating or threatening in any manner with the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.	3 Years
4	Obstruct the conduct of examination/ instigate other candidates not to take the examination.	3 Years
5	Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc.	3 Years
6	Obtaining support/ influence for his/ her candidature by any irregular or improper means in connection with his/ her candidature.	3 Years
7	Possession of Mobile Phone in either 'switched on' or 'switched off' mode.	3 Years
8	Appearing in the same examination more than once in contravention of the rules.	3 Years
9	A candidate who is also working on examination related matters in the same examination.	3 Years
10	Damaging examination related infrastructure/ equipments.	5 Years
11	Appearing in the Exam with forged Admit Card, identity proof, etc.	5 Years
12	Possession of fire arms/ weapons during the examination.	5 Years
13	Assault, use of force, causing bodily harm in any manner to the examination functionaries' i.e. Supervisor, Invigilator, Security Guard or Commission's representatives etc.	7 Years
14	Threatening/ intimidating examination functionaries with weapons/ fire arms.	7 Years
15	Using unfair means in the examination hall like copying from unauthorized sources such as written material on any paper or body parts, etc.	7 Years
16	Possession of Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.	7 Years
17	Impersonate/ Procuring impersonation by any person.	7 Years
18	Taking snapshots, making videos of question papers or examination material, labs, etc.	7 Years
19	Sharing examination terminal through remote desktop softwares/ Apps/ LAN/ VAN, etc.	7 Years
20	Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.	7 Years

18.2 The Commission may also report the matter to Police/ Investigating Agencies, as deemed fit. Further, the Commission may also take appropriate action to get the matter examined by the concerned authorities/ forensic experts, etc.

19. **Commission's Decision Final:**

19.1 The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

20. **Court's Jurisdiction:**

20.1 Any dispute in regard to this recruitment will be subject to courts/ tribunals having jurisdiction over the place of concerned Regional/ Sub-Regional Office of the Commission where the candidate has appeared for the Computer Based Examination.

21. **Important Instructions to candidates:**

1	Before applying, candidates are advised to go through the instructions given in the notice of examination, very carefully. The notice of examination is printed both in English and Hindi, in case of any dispute, the English version will prevail.
2	Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the SSC website on account of heavy load on the website during the closing days.
3	Collection of documents from the candidates and their verification will be carried out at the time of PE&MT by Delhi Police. Therefore, candidature will be accepted only provisionally. Candidates are advised to go through the requirements of essential qualifications, age, physical standards, etc. and satisfy themselves that they are eligible for the posts, before applying. When scrutiny of document is undertaken at the time of PE&MT, if any claim made in the application is not found substantiated, the candidature will be cancelled.
4	Candidates seeking reservation benefits available for SC/ ST/ OBC/ EWS/ ESM or any other relaxation as per the provisions of this Notice, must ensure that they are entitled to such reservation/ relaxation. They should also be in possession of the certificates in the prescribed format in support of their claim when the copies of the certificates are sought during PE&MT
5	When application is successfully submitted, it will be accepted 'Provisionally'. Candidates should take printout of the application form for their own records. Normally, printout of the 'Application Form' is not required to be submitted to the Commission/ Delhi Police.
6	Only one online application is allowed to be submitted by a candidate for the Examination. Therefore, the candidates are advised to exercise due diligence at the time of filling their online Application Forms. In case, more than one applications of a candidate are detected, all the applications will be rejected by the Commission and his/ her candidature for the examination will be cancelled. If a candidate submits multiple applications and appears in the examination (at any stage) more than once, his/ her candidature will be cancelled and he/ she will be debarred from the examinations of the Commission as per rules.
7	Applications with blurred/ illegible Photograph/ Signature will be rejected summarily.
8	In the online application form, candidates are required to upload the scanned colour passport size photograph in JPEG format (20 KB to 50 KB). The photograph should not be more than three months old. Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). The photograph should be without cap, spectacles and frontal view of the face should be visible. If the proper photograph is not uploaded by a candidate, his candidature will be cancelled. Specimen of photographs which are acceptable/ not acceptable is given at <u>Annexure-IIB</u> . Applications with blurred/ illegible Photograph/ Signature will be rejected summarily.
9	After the closing date for receipt of online applications, the Commission will provide a period of 2 days to enable candidates to correct/ modify online application parameters, wherein candidates will be allowed to re-submit applications after making requisite corrections/ changes in the one-time registration/ online application data as per their requirement. This facility can be availed by online payment of stipulated correction charges

	as per details given at Para-10 of the Notice of Examination. Latest modified application will be treated as the valid one and the previous application(s) submitted by such candidates for the examination will be ignored.
10	Before submission of the corrected/final online application as the case may be, candidates must check that they have filled correct details in each field of the form. After submission of the corrected/final online application form OR expiry of the period of 'Window for Application Form Correction', no change/ correction/ modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.
11	Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made by the Commission/ Delhi Police through e-mail/ SMS.
12	The candidates must carry two passport size recent colour photographs and one original valid Photo ID Proof such as Aadhaar Card/ printout of E-Aadhaar, Driving License, Voter Card, PAN Card, Identity Card issued by University/ College/ Government, Employer ID Card, ESM Discharge Book issued by the MoD or any photo bearing ID card issued by Central/ State Government to the Examination Venue, failing which they will not be allowed to appear for the same. If Photo Identity Card does not have the Date of Birth printed in it, then the candidate must carry an additional original certificate in proof of their Date of Birth. In case of mismatch in the date of birth mentioned in the Admission Certificate and Photo ID/ Certificate brought in support of date of birth, the candidate will not be allowed to appear in the examination.
13	In case of fake/ fabricated application/ registration by misusing any dignitaries name/ photo, such candidate/ cyber cafe will be held responsible for the same and liable for suitable legal action under cyber/ IT act.
14	If a candidate scoring more than cut-off marks at any Paper/ stage of the examination is not qualified for the subsequent stage/ final selection due to any reason, he/ she must represent to the concerned Regional/ Sub-Regional Office of the Commission within two months of the declaration of the result or two week prior to the conduct of next stage of the examination, whichever is earlier.
15	If a candidate is finally selected and does not receive any correspondence from the Commission or the concerned User Department within a period of one year after declaration of result, he/ she must communicate immediately thereafter with the concerned User Department.
16	Fee payable: Rs 100/- (Rs. one hundred only). Women candidates and candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Ex-servicemen (ESM) eligible for reservation are exempted from payment of fee.
17	Candidate should note that they are applying for a Police Force and should participate in the recruitment process with due physical/ mental preparation and will be fully responsible for any incident/ accident occurring during any stage of recruitment. Staff Selection Commission/ Delhi Police will not be held responsible for any unforeseen incident/ accident. Candidates will participate in recruitment at their own risk.
18	If any candidate deliberately make head injury (bulge/ swelling) or keep tamarind on his/ her head for taking privilege of height. Such candidate will be debarred for further process of recruitment.
19	Any candidate found under influence of any energetic medicine during PE&MT will be debarred for further process of recruitment.

20	Appellate authority for Physical Measurement Test will be available at each centre. If any candidate is not satisfied/ do not agree with the decision of the board, he/ she may appeal to appellate authority through Presiding Officer only at concerned recruitment centre on same day. The decision of the appellate authority will be final and no further appeal or representation in this regard will be entertained thereafter. There is no appeal against Physical Endurance Test.
21	<u>Enquiry Cell</u> For any queries candidates may contact Delhi Police Recruitment Cell Help Desk at Recruitment Cell, New Police Lines, Kingsway Camp, Delhi-110009 at telephone Numbers between 09.30 AM to 06.00 PM every day except on Sunday and on National holidays:- 011-27412715, 011-27241205, 011-27241206

(Procedure for filling online Application)

The process of filling online application for the examination consists of two parts:

- I. One Time Registration
- II. Filling of online Application for the Examination

Part-I (One-Time Registration)

1. Read the instructions given in the Notice of Examination carefully before filling up the online 'Registration Form' and 'Application Form'.
2. Before proceeding with One-Time Registration, keep the following information/documents ready:
 - a. Mobile Number (to be verified through OTP)
 - b. Email ID (to be verified through OTP).
 - c. Aadhaar Number. If Aadhaar Number is not available, please give one of the following ID Numbers. (You will be required to show the original document at a later stage):
 - i. Voter ID Card
 - ii. PAN
 - iii. Passport
 - iv. Driving License
 - v. School/ College ID
 - vi. Employer ID (Govt./ PSU/ Private)
 - d. Information about the Board, Roll Number and Year of Passing the Matriculation (10th) Examination.
 - e. Disability Certificate Number, if you are a person with benchmark disability.
3. For One-Time Registration, click on 'Register Now' link provided in 'Login' Section on <https://ssc.nic.in>.
4. One-Time Registration process requires filling up of following information:
 - a. Basic details
 - b. Additional and contact details
 - c. Declaration.
5. **For filling up the 'One-Time Registration Form', please follow the following steps:**
 - a. Few critical details (e.g. Aadhaar Number, name, father's name, mother's name, date of birth etc.) are required to be entered twice, in the relevant columns of the Registration Form to avoid any inadvertent mistakes in filling up of the form. If there is mismatch between the original and verify data columns, it will not be accepted and an indication to this effect will be given in red text.
 - b. S No-1, provide information about Aadhaar Number/ Identity Card and its Number. Any one of these Numbers is required to be given.
 - c. S No-2: Fill your name **exactly** as given in Matriculation (10th Class) Certificate. In case, you have made any changes in your name after matriculation, indicate the same at S No-2c and 2d.

- d. S No-3: Fill your father's name **exactly** as given in Matriculation (10th Class) Certificate.
- e. S No-4: Fill your mother's name **exactly** as given in Matriculation (10th Class) Certificate.
- f. S No-5: Fill your date of birth **exactly** as given in Matriculation (10th Class) Certificate.
- g. S No-6: Matriculation (10th Class) Examination Details which include:
 - i. Name of Education Board
 - ii. Roll Number
 - iii. Year of passing
- h. S No-7: Gender
- i. S No-8: Level of Educational Qualification (highest).
- j. S No-9: Your Mobile Number which must be a working mobile number as it will be verified through 'One Time Password' (OTP). It may be noted that any information which the Commission may like to communicate with you, will be sent on this mobile number only. Your mobile number will also be used for retrieval of password, if required.
- k. S No-10: Your Email ID which must be a working Email ID as it will be verified through OTP. It may also be noted that any information which the Commission may like to communicate with you, will be sent on this Email ID only. Your Email ID will also be used for retrieval of password/ Registration Number, if required.
- l. Provide detail of State/ UT of your Permanent Address.
- m. When the Basic Details provided at S No-1 to 10 are saved, you will be required to confirm your mobile number and email ID. On confirmation, your data will be saved and your Registration Number will be displayed on the screen. Your Registration Number and Password will be provided to you on your mobile number and Email ID.
- n. You have to complete the Registration Process within 14 days failing which your Registration Details saved so far will be deleted.
- o. Login using your Registration Number as username and auto generated password provided to you on your mobile and email. Change your password, when prompted on first login.
- p. After successful password change, you need to login again using your Registration Number and changed password.
- q. On successful login, information about the 'Basic Details' so far filled by you will be displayed. You may edit it, if required or proceed further by clicking on 'Next' button at the bottom to complete your one-time Registration.
- r. S No-11: Provide information about your Category.
- s. S No-12: Provide information about your Nationality
- t. S No-13: Provide information about visible Identification Mark. You may be required to show the above Identification Mark at various stages of examination.
- u. S No-14: Provide information about benchmark disabilities, if any. If you are suffering from any specific benchmark disability identified suitable for government jobs, then provide Disability Certification Number.
- v. S No: 15 to 18: Provide information about your Permanent and Present Address. Save the data and proceed further to the last Part of the Registration Process.
- w. Save the information provided. Take draft printout and review the information filled in the Registration Form carefully, before 'Final Submit'.
- x. Read the 'Declaration' carefully, if you agree with the declaration, click 'I Agree'.

- y. Upon clicking 'Final Submit' different OTPs will be sent on your mobile number and Email ID. You need to enter one of the two OTPs at designated field to complete the Registration Process.
 - z. After submission of Basic information, if the registration process is not completed within 14 days, your data will be deleted from the system.
6. After completion of registration process, 'Basic Details' can be changed. **HOWEVER, IT IS ADVISED TO THE CANDIDATES TO BE CAUTIOUS WHILE MAKING ONE TIME REGISTRATION.**
7. **YOU ARE AGAIN CAUTIONED THAT NAME, FATHER'S NAME, MOTHER'S NAME, DATE OF BIRTH, MATRICULATION EXAMINATION DETAILS SHOULD BE FILLED EXACTLY AS RECORDED IN MATRICULATION CERTIFICATE. YOUR CANDIDATURE MAY GET CANCELLED IN CASE OF INCORRECT/ WRONG INFORMATION.**

BASIC DETAILS

NOTE: Candidates must be cautious while filling up Registration details. Your candidature may get cancelled in case incorrect/ wrong information is furnished.

1. Do you have Aadhaar? * Yes No

1a. Aadhaar Number
Aadhaar Number should be same as mentioned in Aadhaar Card

1b. Verify Aadhaar Number

1c. Type of ID *

Type of ID and ID Number to be provided if you don't want to give Aadhaar number

1d. ID Number *

2a. Name *
1. Name should be same as mentioned in Matriculation Certificate
2. Please enter name without any calculation (i.e. Sir/ Smt/ Mr/ Mrs/ MW/ Dr/ Prof etc)

2b. Verify Name *

2c. Have you ever changed Name? Yes No

2d. New Name / Changed Name

3a. Father's Name *
1. Father's Name should be same as mentioned in Matriculation Certificate
2. Please enter name without any calculation (i.e. Mr/ Smt/ Late/ Dr/ Prof etc)

3b. Verify Father's Name *

4a. Mother's Name *
1. Mother's Name should be same as mentioned in Matriculation Certificate
2. Please enter name without any calculation (i.e. Mrs/ Smt/ Late/ Dr/ Prof etc)

4b. Verify Mother's Name *

5a. Date of Birth (DDMM/YYYY) *
Date of Birth should be same as mentioned in Matriculation Certificate

5b. Verify Date of Birth (DDMM/YYYY) *

6. Matriculation (10th Class) Examination details

(i). Education Board *
Education Board of Matriculation Examination

(ii). Verify Education Board *

(iii). Roll Number *
1. Roll Number should be same as mentioned in Matriculation Certificate
2. Only / and - are allowed. Please enter Roll Number without any other special characters.
3. If Roll Code is given in your Matriculation Certificate then enter "Roll Code - Roll No."

(iv). Verify Roll Number *	<input type="text" value="301735"/>
(v). Year of Passing *	<input type="text" value="2013"/>
(vi). Verify Year of Passing *	<input type="text" value="2013"/>
7a. Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender
7b. Verify Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender
8. Level of Educational Qualification *	<input type="text" value="Graduation"/>
9a. Mobile Number *	<input type="text" value="8111111111"/>
9b. Verify Mobile Number *	<input type="text" value="8111111111"/>
10a. Email ID*	<input type="text" value="sample123@gmail.com"/>
10b. Verify Email ID*	<input type="text" value="sample123@gmail.com"/>
* State / UT of Permanent Address *	<input type="text" value="Delhi"/>

ADDITIONAL AND CONTACT DETAILS

Edit

11a. Category *	<input checked="" type="radio"/> General <input type="radio"/> EWS <input type="radio"/> OBC <input type="radio"/> ST <input type="radio"/> SC
11b. Verify Category *	<input checked="" type="radio"/> General <input type="radio"/> EWS <input type="radio"/> OBC <input type="radio"/> ST <input type="radio"/> SC
12. Nationality *	Citizen of India
13. Identification Marks *	MOLE ON RIGHT CHEEK
14a. Are you a Person with Benchmark Disability (PwBD)? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
14b. Type of Disability	--Select--
<p>NOTE VH: Blindness and low vision. HH: Deaf and hard of hearing. OH: Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy. Others: Autism, intellectual disability, specific learning disability and mental illness, multiple disabilities from amongst persons under the above mentioned clauses including deaf-blindness.</p>	
14c. Disability Certificate Number	
15a. Permanent Address *	SAMPLE PERMANENT ADDRESS
15b. State/ UT *	Punjab
15c. District *	Patiala
15d. PIN Code *	140401
16. Is Present Address same as Permanent Address?	<input checked="" type="radio"/> Yes <input type="radio"/> No
17a. Present Address *	SAMPLE PERMANENT ADDRESS
17b. State/ UT *	Punjab
17c. District *	Patiala
17d. PIN Code *	140401
18. Contact details for other nationals	

DECLARATION

Declaration : I hereby declare that the information given by me in this form is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/appointment is liable to be cancelled/terminated.

I Agree.

[Previous](#) [Take Draft Print](#) [Final Submit](#) [Close](#)

Part-II (Online Application Form)

1. Before proceeding with filling of online application, keep the following data ready:
 - a. Recent scanned colour passport size photograph (**i.e. not more than three months old from the date of publication of the Notice of Examination**) in JPEG format (20 KB to 50 KB). Image dimension of the photograph should be about 3.5 cm (width) x 4.5 cm (height). In compliance of the Order dated 05.03.2020 of Hon'ble Supreme Court in the matter of Shantanu Kumar & Ors. [Writ Petition (C) No.234 of 2018], the photograph of the candidate should not be more than three months old from the date of publication of notice of the examination. **The Photograph should be without cap and spectacles. The frontal view of the face should be clearly visible. Applications with blurred photograph will be rejected. If the photograph is not uploaded by the candidate in the desired format, his application/ candidature will be rejected or cancelled. Specimen of photographs delineating photograph acceptable/ photograph not acceptable is also given at Annexure-IIB.**
 - b. Scanned signature in JPEG format (10 to 20 KB). Image dimension of the signature should be about 4.0 cm (width) x 2.0 cm (height). **Applications with illegible/ blurred signature will be rejected.**
 - c. Details of qualifying educational qualification like passing year, roll number, percentage/ CGPA, name of university, etc.
2. Login to online system through your '**Registration Number**' and password.
3. Click 'Apply' link in 'Constable (Executive) Male and Female in Delhi Police Examination-2023' Section under 'Latest Notifications' tab.
4. Information in columns at S No-1 to 13 will be automatically filled from your One-time Registration Data which is non-editable. **However, if you want to modify any of One-Time Registration details, click on 'Modify Registration' tab provided at the left hand top corner of your dashboard and make suitable corrections before proceeding further.**
5. **Candidates, who belong to a caste which is not included in the Central List of OBCs but notified as OBC by the Government of NCT of Delhi, may change their category to OBC by modifying their One Time Registration data and thereafter fill their application form for the examination in order to be considered as OBC candidate for the examination and avail the benefit of reservation for OBC of NCT of Delhi.**
6. S No-14: Select 'Yes' if you are a 'Departmental Candidate' of Delhi Police.
7. S No-15: Select 'Yes' if you are son/ daughter of the serving, deceased, retired police personnel/ Multi-Tasking Staff of Delhi Police.
8. S No-16: Select 'Yes' if you have represented your State at the National Level or the country at the international level in sports during the preceding three years from the closing date of receipt of online applications.
9. S No-16.1: Select the discipline of your sport.
10. S No-17: Give your preference for Examination Centers. You may choose examination Centers within the same Region. Choice for all the three Centers must be given in the order of preference.
11. S No-18: If you are serving in Armed Forces or are an ex-serviceman, fill up the required information. Wards of servicemen/ ex-servicemen are not treated as ex-servicemen and therefore they should select 'No'.

12. S No-19: Select 'Yes' if you are eligible for special quota as Ex-servicemen for Delhi Police (See para-3.1 of the Notice of Examination).
13. S No-20: If you are seeking age relaxation, select appropriate age-relaxation category.
14. S No-21: Select 'Yes', if you are a NCC Certificate Holder and provide the detail of NCC Certificate at S. No. 21.1.
15. S No-22: Select 'Yes', if you possess Degree or Post Graduate Diploma Certificate awarded by the Rashtriya Raksha University (RRU) and provide the detail of class obtained at S. No. 22.1
16. S No-23: Indicate your highest educational qualification.
17. S No-24: Provide detail of qualifying educational qualification (i.e. 12th, 11th or 10th Class, as applicable).
18. S No-25 to 26: Information with regard to Present and Permanent Address will be filled up automatically from the One-time Registration Data.
19. **Upload your recent Photograph without spectacles/cap (not more than three months old from the date of publication of the Notice of Examination) as specified at S. No-1a above. Applications with blurred photograph will be rejected. Specimen of photograph acceptable/ photograph not acceptable is given at Annexure-IIB. Candidates may refer to the same.**
20. **Upload your signature as specified at S.No.-1b above. Applications with blurred signatures will be rejected.**
21. S No-27: The photograph uploaded above should not be more than three months old from the date of publication of the Notice of Examination. Click 'Yes', if the photograph uploaded above is not more than three months old from the date of publication of the Notice of Examination.
22. Go through the declaration carefully and click on "I agree" check box if you accept the same. Fill up Captcha code.
23. Preview and verify the information provided by you. If you want to modify any entry, click on 'Edit/ Modify' button and make requisite corrections before proceeding further. When you are satisfied that the information is correctly filled, preview and verify the information and submit the Application. You will not be able to make any correction in the online application after submission of the application.
24. Proceed to make fee payment if you are not exempted from payment of fee.
25. Fee can be paid online through BHIM UPI, Net Banking, by using Visa, MasterCard, Maestro, RuPay Credit or Debit cards. Refer Para-9 of the Notice of Examination for further information on the payment of fee.
26. When application is successfully submitted, it will be accepted 'Provisionally' and status of the application will be indicated as '**Application Received (Contents Not Verified)**'. Candidate should take printout of the application form for their own records. Printout of the 'Application Form' is normally not required to be submitted to the Commission at any stage. However, you may be required to provide printout of the online application form to address grievances related to online application, if any.

Screenshots of Online Application Form

Constable (Executive) Male and Female in Dubai Police Examination, 2023

Instructions

PLEASE BE VERY CAREFUL WHILE FILLING THE APPLICATION FORM

1. Candidate's Name (As per the Attestation Certificate)	SAMPLE NAME
2. New / Changed Name	
3. Father's Name (As per the Attestation Certificate)	SAMPLE FATHER
4. Mother's Name (As per the Attestation Certificate)	SAMPLE MOTHER
5. Date of Birth (DD/MM/YYYY) (As per the Attestation Certificate)	DD/MM/YYYY
6. Age as on 01/07/2023	23.4
7. Gender	Male
8. Category	01
9. Nationality	Citizen of India
10. Name of Grade Identification	IDENTIFICATION NUMBER
11. Institution (IOP) Class Examination Board	Board of School Education Hyderabad
12. Institution (IOP) Class Roll No.	123456
13. Institution (IOP) Class Year of Passing	2011
14. Whether Government Candidate of Exempt/Exem? Please refer to the Note of Examination Page 2.1	<input checked="" type="radio"/> Yes <input type="radio"/> No
15. Whether you (Candidate) of working, retired or medical/retirement/leave taking staff of Dubai Police? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
16. Have you represented a team of the National level or the Country at the international level in sports during preceding 3 years from the closing date of receipt of online applications? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
16.1. If Yes, Please select the Discipline of your Sport. Please refer to Page 2.1 of the Notice	Selected Sport
17. Proficiency of Examination Centre? *	<input type="radio"/> (01)Ajmer(001) <input type="radio"/> (02)Bhopal(002) <input type="radio"/> (03)Bikaner(003)
18. Whether Ex-Serviceperson (ESM)? *	<input type="radio"/> Yes <input checked="" type="radio"/> No
18.1. Date of joining the Armed Forces (DDMMYYYY)	
18.2. Date of Discharge from Armed Forces (DDMMYYYY)	
18.3. Length of Service in Armed Forces (in Years)	
19.4. Have you already given a test prior to writing details of application for the Examination (ESM)? Please refer to the Note of Examination Page 2.1	<input type="radio"/> Yes <input checked="" type="radio"/> No

19.3. State if among the Candidates (2000000000)

19. Whether eligible for special quota as per the Rules? Yes No

19.4. Please refer to the Rules of Government. Page 11

20. Whether working Age Provision? Yes No

20.1. If Yes, indicate code:
Please refer to the Rules of Govt.

21. Are you a National Career Council (NCC) Candidate? Yes No

21.1. Type of Certificate

22. Do you possess Degree/Post Graduate Diploma awarded by Distance Education University (DEU)? Yes No

22.1. If Yes, name awarded in Degree/Post Graduate Diploma

23. Highest Qualification

24. Details of Qualifying Examination

Board/University	Roll No.	Subjects	Year of Passing	Percentage	CGPA
Board of Secondary	34567	Math	2003	78	

25. Postal Address
 Sample Postal Address
 State: Punjab
 District: Ferozepur
 Pin Code: 142001

26. Permanent Address
 Sample Permanent Address
 State: Punjab
 Pin Code: 142001
 Mobile Number: 9123456789
 Email: sample@gmail.com

Photograph and Signature

I placed a photograph without Government/Deptt. letter on or after 21- June-2021
 Please refer to Govt. 2019 for details
 Format: JPEG/JPG
 Image Size: 100x100 to 200x200 px

 Your Image.jpg

I placed Signature (Signature sheet) on or after 21- June-2021
 Please refer to Govt. 2019 for details
 Format: JPEG/JPG
 Image Size: 100x100 to 200x200 px

 Your Signature.jpg

27. Whether the photograph has been taken on or after 21-June-2021? Yes No

Declaration

Declaration

1. I have read the Notice of the Examination, and accept all the Terms & Conditions of the Notice of the Examination.
2. I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed false or incorrect at any stage or dishonestly being obtained before or after the Examination, my candidature for admission is liable to be cancelled. I am willing to serve anywhere in India.
3. I declare that the photograph uploaded in the Application Form has been taken on or after the stipulated date.
4. I agree to authorize SSC to use my Aadhaar data for verification purposes.*

*Verification will be subject to authorization from competent authority.

Agree

PFVJJ

By Applicant

Specimen of Photographs

Acceptable Photograph



Samples of photographs which are not acceptable

Extra Colour



Too close



With hat/cap



Blur Photographs



Inverted

Too dark

With goggles



Facing Sideways

Too Small

With spectacles



Form of Certificate for serving Defence Personnel

I hereby certify that, according to the information available with me (No.)
_____ (Rank) _____ (Name)
_____ is due to complete the specified term of his engagement with the
Armed Forces on the (Date) _____.

(Signature of Commanding Officer)

Office Seal:

Place:

Date:

UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN

I, bearing Roll No....., appearing for the Document Verification of the Examination, 20....., do hereby undertake that:

- (a) I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts Rules, 1979, as amended from time to time.
- (b) I have not joined the Government job on civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) in Group 'C' and 'D' posts on regular basis after availing of the benefits of reservation given to ex-serviceman for re-employment; or
- (c) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined ason..... in the office of I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the application for the above mentioned examination for which I had applied for before joining the present civil employment; or
- (d) I have already availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as on..... in the office of Therefore, I am not eligible for the benefit of reservation provided to ex-servicemen;

I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

Signature:

Name:

Roll Number:

Date:

Date of appointment in Armed Forces:

Date of Discharge:

Last Unit/ Corps:

Mobile Number:

Email ID:

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education.

(The Form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town/* _____ in District/Division * _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950* The Constitution (Scheduled Tribes) order, 1950*
The Constitution (Scheduled Castes) Union Territories order, 1951* The Constitution (Scheduled Tribes) Union Territories Order, 1951*

(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Re-organisation Act, 1960 the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act 1970 and the North-Eastern Area(Re-organisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order, (Amendment) Act, 1976)

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956@

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959@ as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976@

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962@ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@

The Constitution (Puducherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@27

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 991@

The Constitution (ST) orders (Amendment) Ordinance 1996.

The Scheduled Caste and Scheduled Tribes Orders(Amendment)Act,2002

The Constitution (Scheduled Caste) Orders (Amendment) Act,2002

The Constitution (Scheduled Caste and Scheduled Tribes) Orders (Amendment) Act,2002

The Constitution (Scheduled Caste) Order (Amendment) Act,2007

% 2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

2. This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to Shri/Shrimati _____ Father/mother _____ of Shri/Srimati/Kumari* _____ of village/town* _____ in District/Division* _____ of the

State/Union Territory* _____ who belong to the _____
Caste/Tribe which is recognized as a Scheduled Caste/ Scheduled Tribe in the State/Union
Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari and /or* his/her* family ordinarily reside(s) in
village/town* _____ of
District/Division* _____ of the State/Union Territory* of _____.

Signature _____

** Designation _____

(with seal of office)

* Please delete the words which are not applicable

@ Please quote specific Presidential Order

% Delete the paragraph which is not applicable.

NOTE

: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

**

List of authorities empowered to issue Caste/Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Dy.Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

(Form of Certificate to be produced by Other Backward Classes)

This is to certify that Shri/Smt./Kumari _____ son/daughter of
_____ of village/ town _____
in District/Division _____ in the State/ Union Territory
_____ belongs to the _____ Community which is
recognized as a backward class under the Government of India, Ministry of Social Justice and
Empowerment's Resolution No. _____ dated _____*.
Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in
the _____ District/Division of the _____ State/Union
Territory. This is also to certify that he/she does not belong to the persons/ sections (Creamy
Layer) mentioned in Column 3 of the Scheduled to the Government of India, Department of
Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993**.

District Magistrate

Deputy Commissioner etc.

Dated:

Seal:

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Government of.....

**(Name & Address of the authority issuing the certificate)
INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY
ECONOMICALLY WEAKER SECTIONS**

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post. Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/ Smt/ Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent Passport size attested photograph of the applicant

Signature with seal of Office _____

Name _____

Designation _____

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**SPORTSPERSONS OF GAMES/ SPORTS ELIGIBLE FOR AGE
RELAXATION.**

1. Archery
2. Athletics
3. Badminton
4. Basketball
5. Boxing
6. Cricket
7. Cycling
8. Equestrian
9. Football
10. Gymnastics
11. Hockey
12. Judo
13. Kabaddi/Circle Kabaddi/Beach Kabaddi
14. Karate
15. Kho-Kho
16. Swimming
17. Shooting
18. Table Tennis
19. Tennis
20. Triathlon
21. Volleyball
22. Wrestling
23. Weightlifting

(For representing a State in India in a National Competition
in one of the recognized Games/Sports)

STATE ASSOCIATION OF _____ IN THE
GAME OF _____

(AFFILIATED WITH STATE OLYMPIC ASSOCIATION)

*Passport
size
photograph
duly
signed by
issuing
authority.*

Certificate to meritorious sportsman for employment to
Groups 'C' and 'D' Services under the Central Government

Certified that Shri/Smt./Kumari _____ son/wife/daughter of
Shri _____, Date of birth _____ resident of _____
(complete address) represented the State of _____ in the
game/championship of _____ in _____ in the
National Competition/Tournament held at _____ from
_____ to _____.

The position obtained by the individual/team in the above said
Competition/Tournament was _____.

The Certificate has been issued on the basis of record available in the Office of
State Association of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of State Association/ _____

Federation _____

Address _____

Seal _____

Note: This certificate will be valid only when signed personally by the Secretary of
the State Association.

(For representing India in an International Competition
in one of the recognized Games/Sports)

NATIONAL FEDERATION/ NATIONAL ASSOCIATION
OF _____

(AFFILIATED WITH INDIAN OLYMPIC ASSOCIATION)

Certificate to meritorious sportsman for employment to
Group 'C' and 'D' Services under the Central Government

*Passport
size
photograph
duly
signed by
issuing
authority.*

Certified that Shri/Smt./Kumari _____ son/wife/daughter of
Shri _____ Date of birth _____ resident of _____ (complete
address) represented the Country in the game/championship of
_____ in _____ Competition/Tournament held
at _____ from _____ to _____.

The position obtained by the individual/team in the above said
Competition/Tournament was _____.

The Certificate has been issued on the basis of record available in the Office of
National Federation/National Association of _____.

Place _____
Date _____
Signature _____
Name _____
Designation _____
Name of State Association/Federation _____
Address _____
Seal _____

Note: This certificate will be valid only when signed personally by the Secretary,
National Federation/National Association.

FORM OF CERTIFICATE TO BE SUBMITTED BY THOSE CANDIDATES WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR CHEST MEASUREMENT.

Certified that Shri/ Smt./ Kumari _____ S/o, D/o, W/o Shri _____ is permanent resident of village _____, Tehsil/ Taluka _____ District _____ of _____ State.

2. It is further certified that:

- * He/ she falls in the categories of Garhwalis, Kumaonis, Dogras, Marathas and candidates belonging to the States/ UTs of Assam, Himachal Pradesh, Jammu & Kashmir and Ladakh.
- * He/ she hails from the North Eastern States of Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim & Tripura and candidates hailing from Gorkha Territorial Administration (GTA) comprising of the three Sub-Divisions of Darjeeling District namely Darjeeling, Kalimpong and Kurseong and includes the following "Mouzas" Sub-Division of these districts:

(1) Lohagarh Tea Garden, (2) Lohagarh Forest, (3) Rangmohan, (4) Barachenga, (5) Panighata, (6) Chota Adalpur, (7) Paharu, (8) Sukna Forest, (9) Sukna Part-I, (10) Pantapati Forest-I, (11) Mahanadi Forest, (12) Champasari Forest, (13) Salbari Chhat Part-II, (14) Sitong Forest, (15) Sivoke Hill Forest, (16) Sivoke Forest, (17) Chhota Chenga, (18) Nipania.
- * He/ she belong to Scheduled Tribe.

Signature

District Magistrate / Sub-Division Magistrate / Tehsildar

Date:

Place:

* Delete whichever is not applicable

**CERTIFICATE SHOWING THE CANDIDATE AS WARD OF
SERVING/RETIRED/ DECEASED POLICE PERSONNEL OR MULTI-
TASKING STAFF OF DELHI POLICE.**

It is certified that Shri/ Smt. _____ (name of the Police Personnel/ MTS) Rank _____ Range/Constabulary No. /PIS No. _____ is serving/retired/deceased since/ on _____ in/from _____ Distts./Units. His/ Her son/un-married daughter _____ (name) want to appear in the test for recruitment of Constable in Delhi Police provisionally.

Signature of DCP/ADDL.DCP/ACP/HQ_____ of concerned District/Units.
(Name & Designation of the Officer with seal)

Dated_____.

CERTIFICATE SHOWING THE CANDIDATE AS DEPARTMENTAL CANDIDATE

It is certified that Shri/ Smt. _____ (Name of Police Personnel), Range/Constabulary/Belt No. _____ and PIS No. _____ was enlisted in Delhi Police on _____ and has completed three years of continuous service in the present rank/ department. He/ she is presently posted in _____ District/ Units of Delhi Police and wish to appear in the test for recruitment of Constable (Exe.) Male/ Female in Delhi Police provisionally. It is also clarified that he/ she has completed the period of probation satisfactorily on _____ and during his/ her service, he/ she has been awarded _____ No. of Major and _____ No. of Minor punishments. At present no DE/ PE/ Criminal case is pending against him/ her as per record (if yes mention the present status thereon).

Signature of DCP/Addl. DCP/ACP/HQ
of concerned District/Units.

(Name & Designation of the Officer with seal)

Dated _____.

Note:- A 'departmental candidate' means Bandsman, Bugler, Mounted Constable, Dispatch Rider, Driver, Dog-Handler and Multi-Tasking Staff enlisted in Delhi Police with a minimum of three years continuous service in Delhi Police **on the closing date of receipt of on-line applications (i.e. 30-09-2023)** and who otherwise fulfils all educational and other physical qualifications.

Essential Educational Qualification Code

Educational Qualification	Code
Matriculation/ 10 th Class Pass	01
Intermediate/ Higher Secondary/ 10+2	02
Certificate	03
Diploma	04
BA	05
BA (Hons.)	06
B. Com.	07
B.Com. (Hons.)	08
B.Sc.	09
B.Sc. (Hons.)	10
B. Ed.	11
LLB	12
BE	13
B. Tech	14
AMIE (Part A & Part B)	15
B.Sc. (Engg.)	16
BCA	17
BBA	18
Graduation issued by Defence (Indian Army, Air Force, Navy)	19
B. Lib.	20
B. Pharm.	21
ICWA	22
CA	23
PG Diploma	24
MA	25
M.Com.	26
M. Sc.	27
M.Ed.	28
LLM	29
ME	30
M. Tech.	31
M. Sc. (Engg.)	32
MCA	33
MBA	34
Others	35
