Annexure-I

Affix a recent Passport Size Photograph

INDIAN COAST GUARD

DIRECTORATE OF RECRUITMENT
C-1, PHASE-2, INDUSTRIAL AREA
SECTOR – 62, NOIDA, UP – 201309

APPLICATION FOR THE POST OF GROUP 'B' NON-GAZETTED CIVILIAN PERSONNEL FOR THE VACANCY YEAR 2026

NAME OF POST APPLIED FOR _____

1. Name of the Applicant (in block letters):

2. Date of Birth (in Christian era):

3. Father's Name :

4. Permanent Address :

5. Correspondence Address (with Pin Code) :

6. Aadhaar No. :

7. 7.1 Educational Qualifications:

Ser No.	**Examination Passed** a.	**Year of Passing** b.	**Division/ Percentage of Marks** c.	**Name of University/ Board** d.

7.2 Years of Experience (in relevant field):

8. Gender (Male/Female) :

9. Category Applied: -

EWS ☐ ST ☐ UR ☐

(Tick (✓) any one option)

10. Identification Marks: -

10.1 _____

10.2 _____

11. Are you a Government Employee? Yes/No. _____

If Yes, please furnish the following details: -

Name & Address of the Organization a.	**Central/ State/ Public Sector Undertakings** b.	**Name of the post held & Pay Scale** c.	**Date of Joining the Service** d.	**Date of Leaving the service** e.

12. Are you involved in any punishment/disciplinary case in the service or any criminal case ongoing in any court of law? Yes/No

If Yes, please provide the details_____

13. List of documents forwarded along with the application (as per applicability):

Ser No.	**TITLE OF DOCUMENT** a.	**DATE OF ISSUE OF CERTIFICATE** b.
1	Matriculation Mark sheet & Certificate	
2	Intermediate Mark sheet & Certificate	
3	Diploma Mark sheet (each year/semester) & Certificate	
4	Graduation Marks heet (each year/semester) & Certificate	
5	Post-Graduation Mark sheet (each year/semester) & Certificate	
6	Experience Certificate	
7	Category Certificate (EWS/ST)	
8	NOC from Employer	
9	Aadhaar card	
10	Two recent passport size photographs	
11	Blank Envelope with Rs. 50 postal stamp pasted on it	----------

14. E-mail:

15. Mobile:

16. Exam Centre: New Mangalore ☐ Bhubaneswar ☐

(Tick (✓) any one option)

DECLARATION BY THE CANDIDATE

1. I hereby declare that all statements made in the application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/appointment may be cancelled/terminated without any notice. I also declare that I am a citizen of India by birth/domicile.

2. I have informed my head office/department in writing that I am applying for the aforesaid post/NOC enclosed (Tick wherever is applicable).

Left Hand Thumb Impression

Place:

Date: Signature of the applicant

Annexure II

PRESCRIBED PROFORMA

Proforma-I

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India

1. This is to certify thatShri/Shrimati/Kumari*..... son/daughter* of ..... of village/town* ..... in District/Division*..... of the State/Union Territory* ..... belongs to the..... caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe* under: —

@ The Constitution (Scheduled Castes) Order, 1950@ The Constitution (Scheduled Tribes) Order, 1950
@ The Constitution (Scheduled Castes) Union Territories Order, 1951@ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[As amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956;the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962 @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962 @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968 @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968 @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
@ The Constitution (Sikkim) Scheduled Castes Order, 1978@ The Constitution (Sikkim) Scheduled Tribes Order, 1978
@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989@ The Constitution (SC) Order (Amendment) Act, 1990
@ The Constitution (ST) Order (Amendment) Act, 1991
@ The Constitution (ST) Order (Second Amendment) Act, 1991
@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to hri/Shrimati*.....Father/Mother of Shri/Shrimati/Kumari ..... of village/town* ..... in District/Division*..... of the State/Union Territory*..... who belongs to the caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* of .....issued by the ..... dated.....

3. Shri/Shrimati/Kumari*..... and/or* his/her* family ordinarily resides in village/town*..... of..... District/Division* of the State/Union Territory* of.....

Signature.....
**Designation.....

(With Seal of Office)
State/Union Territory*

Place: .....
Date: .....

*Please delete the words which are not applicable.
@Please quote specific Presidential Order.
% Delete the paragraph which is not applicable.

NOTE: The term “ordinarily reside (s)” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
†(not below of the rank of 1st Class Stipendiary Magistrate).
(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
(iii) Revenue Officers not below the rank of Tehsildar.
(iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

Proforma-II

Annexure-III

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____ Date:_____

VALID FOR THE YEAR_____

This is to certify that Shri/Smt./Kumari_____son/daughter/wife of _____permanent resident of_____, Village/Street _____Post Office_____District in the State/Union Territory_____Pin Code_____whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari_____belongs to the_____caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent passport size attested photograph

Signature with Seal of Office_____

Name: _____

Designation _____

* Note 1: Income covered from all sources i.e. salary, agriculture, business, profession, etc.

** Note 2: The term 'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** Note 3: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

COMPETENT AUHORITY TO ISSUE INCOME & ASSET CERTIFICATE FOR EWS CANDIDATE

1. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given below, shall only be accepted as proof of candidate's claim as belonging to EWS: -

(a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional' Deputy Commissioner/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.

(b) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.

(c) Revenue Officer not below the rank of Tehsildar.

(d) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

2. The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the respective State/UT.

3. The crucial date for submitting income and asset certificate by the candidate will be the closing date for receipt of application for the post as advertised by the Indian Coast Guard.

4. Any certificate other than prescribed format and issued by any authority other thanthose mentioned in Para-1 above will lead to disqualification of candidate in Indian Coast Guard.